

Information sheet on the possible exemption of the payment of long-term tuition fees in accordance with the Lower Saxony Higher Education Act (Niedersächsisches Hochschulgesetz-NHG)

According to § 14 para. 2 NHG, the long-term tuition fee can be either entirely or partly waived upon request if payment would lead to undue hardship.

Exemption request - Exemption from payment of the long-term study fees:

- Caring for a child during the study period, who is under the age of 14 at the start of the semester
Evidence:
 - **Birth certificate** or certificate of parentage of the (youngest) child
 - **declaration of childcare provision** covering the duration of childcare, since an extension to the study period is required (form is available online: <https://uol.de/en/students/fees/long-term-study-fees>)
 - Caring for a close relative in need of care, in accordance with a report issued by the medical service
Evidence:
 - **Report issued by the health** insurance company's medical service confirming that you care for a relative who does indeed require care (care level 1) and that the amount of care you provide on a weekly basis corresponds to approx. 90 minutes per day on average
 - **evidence of kinship**
 - Paying long-term study fees at another university/university of applied sciences in Lower Saxony because you are enrolled on a degree programme that is jointly offered by several universities
Evidence:
 - **Enrolment certificate** from the other university/university of applied sciences
 - **Bank statement** confirming you have already paid the study fees for the semester concerned
 - Semester abroad, placement semester or placement year in accordance with medical licensing regulations
Evidence:
 - **Study and examination regulations** that specify the length of the study period abroad or of the placement semester/year
 - a corresponding **certificate** from the institution or organisation stating the exact dates.
 - Elected a member of a body of the University, of the student community or of the Student Administration and Social Welfare Organisation (Studierendenwerk) (extension of the study period by two semesters)
Evidence:
 - **Certification from the relevant body** confirming the election and duration/period of the activity
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Hardship request - Exemption from the long-term tuition fee due to undue hardship

- Academic delay due to a disability or severe illness
Evidence:
 - **Medical certificate** confirming that the disability or illness has an impact on academic progress, stating the period and extent to which your ability to study (degree of disability as a percentage) is or was impaired by the disability or serious illness
 - If your **degree of disability** (German: GdB) is at least 50 percent, you do not have to submit a medical certificate. Instead, you are required to submit a photocopy of your disability pass and a **statement** on the impact of the illness/disability on academic progress.
- Academic delay due to being the victim of a crime
Evidence:
 - **Court decision or attestation** from the public prosecutor as well as a specialist opinion on the extent to which this particular situation has had an impact on academic progress.