**Model statutes**

with minimum requirements

(Most recently updated: 2 May 2024)

**Article 1. Name and seat**

The student association formed by and from members of the University of Oldenburg bears the name … .
It has its seat in … .

**Article 2. Purpose of the student association**
The purpose of the student association is … .

**Article 3. Membership**

Pursuant to Section 16 (1) of the Lower Saxony Higher Education Act (NHG), ordinary members of the student association must be members of the University of Oldenburg. The association may have honorary members or other extraordinary members who are not members of the University of Oldenburg.

**Article 4. Acquisition and termination of membership**

Attaining membership is contingent on submitting an application for membership to the executive committee in which the applicant undertakes to comply with the provisions of the association’s statutes.

Membership of the association ends upon a member’s

1. resignation,
2. exclusion, or
3. death.

**Article 5. Membership fees**

The student association may not charge membership fees.

**Article 6. Organs**

The organs of the student association are the executive committee (see Article 7) and the general meeting (see Article 8).

**Article 7. Executive committee**

1. The executive committee represents the student association externally as its legal representative. It consists of a chairperson and two further committee members and it is elected by the general meeting for the duration of one academic year.
2. The term of office of the executive committee ends at the end of a winter semesteror with the election of a new executive committee by two-thirds of the members present at a general meeting, which may be convened at any time.
3. The executive committee makes decisions by majority vote.

**Article 8. General Meeting**

1. The ordinary annual general meeting is convened by the executive committee. It must take place at least once per academic year and may not be held during the lecture-free periods. Invitations to the general meeting must be issued in writing to ordinary members of the student association at least two weeks before the meeting and must include an agenda for the meeting.
2. The executive committee may convene an extraordinary general meeting in the interest of the association. It is obliged to do so if a request is made by a quarter of the members in writing and stating the purpose and reasons for the meeting. In this case, invitations including the meeting agenda must be issued in writing to the members at least one week before the date of the extraordinary general meeting.

**Article 9. Tasks of the General Meeting**

The affairs of the association, insofar as they are not the responsibility of the executive committee, must be regulated by decisions made by the general meeting.

The general meeting has the following tasks:

1. Election of the executive committee,
2. Ratification of the actions of the executive committee,
3. Election of a minutes-taker at each general meeting,
4. Decisions on amendments to the association statutes,
5. Decisions on motions by the executive committee and the members,
6. Decisions on the establishment of committees and their responsibilities,
7. Decisions on the admission and exclusion of members,
8. Decisions on the dissolution of the association.

**Article 10. Adoption of decisions by the general meeting**

1. The general meeting is quorate if at least half of the ordinary members are present. The quorum must be verified and can be re-verified upon application during the meeting. If the general meeting is not quorate for the discussion of a given agenda item, the second meeting convened to discuss that same agenda item is quorate regardless of the number of members present.
2. Every ordinary member of the student association is entitled to propose motions. Every ordinary member present at the general meeting is entitled to vote and has one vote. Decisions are adopted by a simple majority of votes, unless otherwise stipulated by legal provisions or the association’s statutes. Decisions are generally adopted in open voting; elections may be held by secret ballot upon the application of an ordinary member.
3. A candidate is elected if they receive an absolute majority of the valid votes. If no candidate obtains an absolute majority, a further round of voting is held in which a relative majority decides. In the event of a tie, a decision is made by drawing lots.
4. A two-thirds majority is required for decisions by the general meeting on:
* Binding instructions to the executive committee;
* Expulsion of a member;
* Amendments to the association’s statutes;
* Honorary memberships.

**Article 11. Minutes**

Minutes must be taken at all general meetings and executive committee meetings and must be signed by the chairperson and a further member of the executive committee.

**Article 12. Dissolution of the student association**

The student association may be dissolved at the decision of the general meeting. Dissolution requires a majority of ***three quarters of the members present***.

(Date)

(signatures of seven members)