

Information for international students

· 2024-2025 ·

Servicio de Relaciones Internacionales VNiVERSiDAD D SALAMANCA hola kaixo olá hello salut holla hej ciao ola Χαίρετε привіт 今日は 你好 ا ب حر م नमस्त

Welcome

This brochure is addressed to students coming to the University of Salamanca during the academic year 2024-2025 within the framework of international mobility programs managed by our Office of International Relations.

Firstly, you will find general information that can be useful for any foreign student coming to study here. We recommend hat you read this information carefully, since here you will find the answers to many of the questions you may have.

Further on, you will find specific information for the Erasmus Program, the Exchange Grants with Foreign Universities Program and the Agreement Program.

It is very important that you find out at your own university exactly which program you are in,since the forms to be filled in and the specific information included in this brochure are different for each program.

Index

A. General information

A.1. The University of Salamanca

- A.1.1. History and data sheet
- A.1.2. International Relations Service

A.2. Practical information

- A.2.1. Before arriving in Salamanca
 - A.2.1.1. Student visa
- A.2.2. Accomodation
- A.2.3. How to get to the University of Salamanca
- A.2.4. Other information of interest
 - A.2.4.1. Climate
 - A.2.4.2. General cost of living and currency
 - A.2.4.3. Bank account
 - A.2.4.4. Public transport

A.3. Academic information

- A.3.1. University centers and Internationa Coordinators
- A.3.2. Academic calendar
- A.3.3. Study plans
- A.3.4. Student card

A.4. University services

B. Specific information

- B.1. Erasmus program
- B.2. Exchange program
- **B.3. Agreements**



A.1 University of Salamanca

A.1.1 History and data sheet of University of Salamanca



USAL.ES f ◎ y □ in J 🖗



27.605 students



9.000 foreign students



2.453 academic staff



27 centers



315 oficial degrees



+600 agreements signed foreign universities

Universitas Studii Salmanticensis

The University of Salamanca, founded in 1218 by King Alphonsus IX of León, is one of the oldest universities in Europe and has been an academic point of reference throughout its almost 800 years of existence, taking in uncountable generations of students from all parts of the globe.

The University reached its maximum splendour in the fifteenth and sixteenth centuries, when it became the centre of a worldwide debate on human rights. Its Senate argued about Columbus's project, and once America had been discovered, it argued about the right of indigenous peoples to have their rights fully recognized. It also had among its students what were probably the first women university students in the world, one of whom was the first to teach in a university.

Today the University of Salamanca upholds its academic and research excellence, and together with other European universities is in a process of adapting its teachings to the new "*European Higher Education Area*" which seeks to place the student at the centre of learning.



The University of Salamanca has Centres in different towns: Ávila, Béjar, Salamanca, Villamayor and Zamora.

Most Centres are located in the city of Salamanca, which has a population of more than 142,000. At a distance of 200 km from Madrid, Salamanca is a dynamic and open city, a true university town.

The university centres in Salamanca are located in different parts of town: some are in the Old Quarter and others in peripheral areas situated at about 20 minutes' walk from the city centre.

A.1.2 International Relations Service



International Relations Service VNiVERSiDAD D SALAMANCA

CASA DEL BEDEL C/ Benedicto XVI, 22. 1ª Planta 37008, Salamanca España

Customer service opening hours: Monday to Friday, 9am - 2pm.

A.2 Practical information

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A.2.1 Before arriving in Salamanca

2.1.1. Students visa

The following students do not need a student visa

 \cdot Students who are citizens of any of the member States of the European Union.

• Students who are citizens of any country that has ratified the agreement of the free circulation of citizens (Norway, Iceland, Liechtenstein and Switzerland).

• For stays of less than 90 days (3 months), the citizens of countries on the common list of Third Countries whose citizens are not required to have a visa for member States.

A visa is necessary for all those students from non-EU countries who plan to reside in Spain for more than 3 months. A student visa to enter and legally remain in Spain must be applied for at the Spanish Embassy or Consulate in the student's country of origin or residence.

DEPENDING ON THE DURATION OF THE STAY, THERE ARE TWO TYPES OF STUDENT VISAS:

• Student visa for a maximum of 180 days. Students cannot ask for a visa extension.

• Long term visa for studies lasting longer than 180 days. Within a month of your entry into Spain you must apply for an authorization for a study stay (AUTORIZACIÓN DE ESTANCIA POR ESTUDIOS) at the Office for Foreigners in the Salamanca Police Station. This visa can be extended for as long as you are registered at the University.

Students planning to study for more than a semester at the University of Salamanca should apply for a long term visa.

STUDENT VISA APPLICATION:

The Office of International Relations of the University of Salamanca will send a letter of acceptance to your university which is needed in order to apply for the student visa before coming to Spain.

Take this letter of acceptance to the Spanish embassy or consulate in your country to begin processing your visa application.

FOR MORE INFORMATION, CONTACT:

• Ministerio de Asuntos Exteriores, Unión Europea y Cooperación (Foreign Office): https://www.inclusion.gob.es/web/migraciones/w/estancia-por-estudios

• Social Affairs Service of the University of Salamanca: http://sas.usal.es extranjeros.sas@usal.es



A.2.2 Accommodation

You may reserve lodgings before your arrival or after you have reached the city.

• Accommodation in University of Salamanca residence halls. The deadline for reserving a place usually ends at the beginning of July. For detailed information go to:

www.usal.es/colegios-residencias

• Accommodation in shared flats, with a family, private student residence halls, etc. Information is available on the web site of the University Guidance Office (Servicio de Promoción, Información y Orientación): https://spio.usal.es

informacion@usal.es

It is a good idea to stay the first few days in a youth hostel, guest/boarding house or hotel. That way you can have a look at the room or flat you are going to rent.

• Accommodation with older persons as part of University of Salamanca's intergenerational living program: an older person offers accommodation at a low rate to students in exchange for some help at home.

For more information, see the web site of the Office of Social Services (Servicio de Asuntos Sociales).

http://sas.usal.es

intergeneracional.sas@usal.es

• Temporary accommodation in the city's youth hostels (Albergues Juveniles) for the first few days:

ALBERGUE JUVENIL SALAMANCA info@alberguesalamancamunicipal.com http://www.alberguesalamanca.com ALBERGUE JUVENIL LAZARILLO DE TORMES info@alberguesalamanca.com http://www.alberguesalamancamunicipal.com

 Other temporary accommodation: www.infohostal.com

A.2.3 How to get to University of Salamanca

The University of Salamanca has different Campuses in the towns of Ávila, Béjar, Salamanca, Villamayor y Zamora (distances from Salamanca below).

HOW DO I GET TO SALAMANCA?

The most common way to come is through Madrid, although you might also come through Irun on the Northern French border or from Barcelona. You can get to Salamanca by train (http://www.renfe.es) or by bus (several companies) from all of these points.

There are several ways to get to Salamanca from Madrid.

• If you arrive at MADRID-BARAJAS, airport, there is a Bus Service from T1 and T4 to Salamanca.

Further information at http:// www.avanzabus.com

To get from the airport to Madrid city, you can take the "Metro":

- To go from Madrid-Barajas Airport to Estación de Autobuses Sur - Méndez Alvaro:

take line 8 to "Nuevos Ministerios", then change to line 6 and get off at the bus station.

- To go from Madrid-Barajas Airport to Chamartín railway station:

take line 8 to "Nuevos Ministerios", then change to line 10 and get off at Chamartín.

Information about the Madrid underground can be found at: http://www.metromadrid.es

Coming from Madrid to Salamanca by TRAIN::

Trains for Salamanca leave from the Chamartin Railway Station in Madrid. There are several trains a day to Salamanca. More information at:

http://www.renfe.es

Tel.: +34 902 32 03 20

Coming from Madrid to Salamanca by BUS:

There are daily buses from the "Estación de Autobuses Sur – Méndez Álvaro" to Salamanca.

More information at:

http://www.avanzabus.com

Tel.: +34 91 272 28 32 (atención al cliente) Estación Sur de Autobuses de Madrid Avda. Méndez Álvaro, 83. Madrid. Tel.: +34 91 468 42 00

http://www.estaciondeautobuses.com

In Salamanca, metropolitan bus number 4 takes you from the Bus Station to the city centre.

HOW DO I GET TO BÉJAR?

Béjar is located at a distance of 72 Km. from Salamanca. There are buses daily from Salamanca. For more information, call.: +34 923 24 46 41

http://www.mogacar.com

HOW DO I GET TO ÁVILA?

Ávila is located at a distance of 97 Km. from Salamanca. There are daily buses from Salamanca to Ávila. For more information, call: +34 91 272 28 32

http://www.avanzabus.com

There are also trains between Salamanca and Ávila. More information, call: +34 902 32 03 20 http://www.renfe.es

HOW DO I GET TO ZAMORA?

amora is 62 Km. from Salamanca and there are many daily buses linking the two cities. For more information, call: +34 923 22 35 87

http://www.zamorasalamanca.es

A.2.4 Other information of interest



2.4.1. Climate

Salamanca has a continental climate, with strong contrasts in seasonal temperatures. Winter temperatures range between -2° and 15° C, and summer temperatures, between 20° and 35° C.

For more information go to: http://www.aemet.es



2.4.2. General cost of living and currency

Student expenses will vary according to the type of accommodation. However, €1.000 a month is the approximate amount needed to cover basic costs of rent, transport, food, etc. Spain's currency is the Euro; for the current exchange rate go to: http://es.finance.yahoo.com → Divisas



2.4.3. Bank accounts

It is easy to open an account in one of the many banks operating in the city with a passport or official ID card. Some bank offices may ask for the NIE (Número de Identificación para Extranjeros, Foreign Citizens Identification Number), which can be obtained at the Oficina de Extranjería (Foreign Affairs Office): c/ Gran Vía 31.



2.4.4. Public transport

here are several metropolitan bus lines for getting around in Salamanca, Béjar, Ávila and Zamora. In Salamanca tickets can be purchased on the bus for one ride and different types of pass cards can be purchased at the offices of Salamanca Transportes (Gran Vía, 4) and recharged on any bus or at the offices.

More information can be found at: http://www.salamancadetransportes.com

In Ávila, single-journey tickets, ordinary bus passes and youth bus passes are available. In Béjar and Zamora single-journey tickets and bus passes are available

A.3 Academic information

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A.3.1 **University centres and International coordinators**



Below is a list of the different University of Salamanca Centres, with contact information for their administration offices. Students in the Erasmus and Foreign University Exchange Grant Programs can consult their International Coordinators about academic topics. Their names and contact information also appear below:

Faculties and Universities Colleges

FACULTY OF FINE ARTS



Campus Ciudad Jardín Avda. de la Merced s/n. 37005, Salamanca - España Tel.: +34 923 29 46 22 www.bbaa.usal.es

-Prof.^a Dr^a. D^a Mercedes Cerón Peña Tel.: +34 923 29 46 20 Ext.: 3213 erasmusbellasartes@usal.es

FACULTY OF BIOLOGY



Campus Miguel de Unamuno C/ Donantes de Sangre s/n. 37007, Salamanca - España Tel.: +34 923 29 44 70 http://facultadbiologia.usal.es

_ Prof. Dr. D. Jesús Lacal Romero Tel.: +34 923 29 44 00 Ext.: 4828 int.coordinator.fb@usal.es

FACULTY OF SCIENCES



Plaza de los Caídos s/n. 37008, Salamanca - España Tel.: +34 923 29 44 52 www.fciencias.usal.es

Prof.^a Dr^a.D^a.M^a Jesús Santos Sánchez Tel.: +34 923 29 44 00 Ext.: 6335 *smjesus@usal.es*

FACULTY OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES



Avda. Filiberto Villalobos 119-129. 37007, Salamanca - España Tel.: +34 923 29 46 90 http://fcaa.usal.es

Prof.^a Dra. D.^a Nilda Sánchez Martín Tel.: +34 923 29 46 90 Ext. 3589 nilda@usal.es



FACULTY OF CHEMICAL SCIENCES



Plaza de los Caídos s/n. 37008, Salamanca - España Tel.: +34 923 29 44 75 www.fcquimicas.usal.es

CHEMICAL ENGINEERING - Prof. Dr. D. Mariano Martín Martín Tel.: +34 923 29 45 00 Ext. 1531 | mariano.m3@usal.es CHEMICAL - Prof. Dr. D. Miguel Ángel Vicente Rodríguez Tel.: +34 923 29 45 00 Ext. 1593 | mavicente@usal.es



FACULTY OF SOCIAL SCIENCES



Campus Miguel de Unamuno - Edificio FES P.º Francisco Tomás y Valiente s/n. 37007, Salamanca - España Tel.: +34 923 29 45 71 http://cienciassociales.usal.es

Prof.^a Dra. D.^a M.^a José Sánchez García Tel.: +34 923 29 44 00 Ext.: 3136 mobilityccss@usal.es

FACULTY OF LAW



Campus Miguel de Unamuno P.º Francisco Tomás y Valiente s/n. 37007, Salamanca - España Tel.: +34 923 29 44 42 https://derecho.usal.es

Prof.ª Drª. Dª Fátima García Díez
Tel.: +34 923 29 44 00. Ext. 1669/1675/1608
coordinterderecho@usal.es | erasdcho@usal.es

FACULTY OF ECONOMICS AND BUSINESS ADMINISTRATION



Campus Miguel de Unamuno - Edificio FES P.º Francisco Tomás y Valiente s/n. 37007, Salamanca - España Tel.: +34 923 29 45 61 https://facultadeconomiayempresa.usal.es

Prof. Dr. D. Pablo Garrido Prada Tel.: +34 923 29 44 00 Ext.: 6820 *int.ec@usal.es*



FACULTY OF EDUCATION



Campus de Educación P.º Canalejas 169. 37008, Salamanca - España Tel.: +34 923 29 46 30 http://educacion.usal.es

Prof.^a Dra. D.^a Patricia Torrijos Fincias Tel.: 34 923 29 44 00 Ext. 5718 patrizamora@usal.es

FACULTY OF NURSING & PHYSIOTHERAPHY



Campus Miguel de Unamuno C/ Donantes de Sangre s/n. 37007, Salamanca - España Tel.: +34 923 29 45 75 www.enfermeriayfisioterapia.usal.es

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Prof.^a Dra. D.^a Carmen Sánchez Sánchez Tel.: +34 923 29 45 90 Ext.: 3200 | 1995 adm.eueyf@usal.es | csanchez@usal.es



FACULTY OF PHARMACY



Campus Miguel de Unamuno C/ Licenciado Méndez Nieto. 37007, Salamanca - España Tel.: +34 923 29 45 21 https://facultadfarmacia.usal.es

Prof.^a Dra. D.^a Marta Prieto Vicente Tel.: +34 923 29 45 28 Ext. 1479 martapv@usal.es



FACULTY OF LANGUAGE & LITERATURE



Plaza de Anaya s/n. 37008, Salamanca - España Tel.: +34 923 29 44 45 http://facultadfilologia.usal.es

Prof.^a Dra. D.^a Ana Alonso Alonso Tel.: +34 923 29 44 45 Ext. 1756 erasmusfil@usal.es | socratesfil@usal.es



FACULTY OF PHILOSOPHY



Campus Miguel de Unamuno - Edificio FES P.º Francisco Tomás y Valiente s/n. 37007 Salamanca - España Tel.: +34 923 29 44 42 www.filosofia.usal.es

Prof. Dr. D. Alejandro Lozano Muñoz Tel.: +34 923 29 44 00 Ext. 3411 vicedecfilo.movilidad@usal.es



FACULTY OF GEOGRAPHY AND HISTORY



C/ Cervantes s/n. 37002 Salamanca - España Tel.: +34 923 29 44 48 http://fgh.usal.es

Prof.^a Dra. D.^a Sara Núñez Izquierdo Tel.: +34 923 29 45 50 Ext.: 1428 mov.gh@usal.es | socgh@usal.es

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FACULTY OF MEDICINE



Campus Miguel de Unamuno Avda. Alfonso X El Sabio, s/n. 37007, Salamanca - España Tel.: +34 923 29 45 41 www.medicina.usal.es

Prof.^a Dra. D.^a Marina Holgado Madruga Tel.: +34 923 294541 Ext: 1488 *mholgado@usal.es*



Campus Ciudad Jardín Avda. de la Merced s/n. 37005, Salamanca - España Tel.: +34 923 29 46 12 https://psicologia.usal.es

Prof.^a Dra. D.^a Ana Belén Navarro Prados Tel.: +34 606 72 73 17 anavarro@usal.es

FACULTY OF TRANSLATION AND INFORMATION SCIENCE



C/ Francisco de Vitoria 6-16. 37008, Salamanca - España Tel.: +34 923 29 45 80 http://exlibris.usal.es

Prof.^a Dra. D.^a Ángela Flores García Tel.: +34 923 29 45 80 Ext.: 6266 movilidad.ftd@usal.es



HIGHER POLYTECHNIC OF ÁVILA



Avda. Hornos Caleros 50. 05003,Ávila - España Tel.: +34 920 35 35 00 http://politecnicavila.usal.es

Prof. Dr. D. Benjamín Arias Pérez Tel.: +34 920 35 35 00 Ext.: 3768 eu.epsa@usal.es



HIGHER POLYTECHNIC OF ZAMORA



Avda. Cardenal Cisneros 34. 49022, Zamora - España Tel.: +34 980 54 50 00

https://politecnicazamora.usal.es

Prof. Dr. D. Manuel Rodríguez Martín Tel.: +34 980 54 50 00 Ext.: 3724 ingmanuel@usal.es

FACULTY OF EDUCATION AND TOURISM. CAMPUS ÁVILA



C/ Madrigal de las Altas Torres 3. 05003, Ávila - España Tel.: +34 920 35 36 02 https://educacionyturismoavila.usal.es

Prof. Dr. D. Miguel Madruga Vicente Tel.: +34 923 29 45 00 Ext: 3883 movilidad.fet@usal.es

FACULTAD DE CIENCIAS DE LA EDUCACIÓN. CAMPUS ZAMORA

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Avda. del Príncipe de Asturias s/n. 49029, Zamora - España Tel.: +34 980 54 50 00 https://cienciaseducacion.usal.es

Prof.^a Dra. D.^a María José Hernández Serrano Tel.: +34 980 54 50 00 Ext.: 3738/3688 vic.est.fcce@usal.es

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HIGHER TECHNICAL SCHOOL OF INDUSTRIAL ENGINEERING OF BÉJAR



C/ Fernando Ballesteros 2. 37700, Béjar. Salamanca - España Tel.: +34 923 40 80 80 www.industriales.usal.es

Prof. Dr. D. Antonio Cembellín Sánchez Tel.: +34 923 40 80 80 Ext.: 2237 movilidad.etsiib@usal.es



UNIVERSITY INSTITUTE OF IBEROAMERICA



Hospedería Fonseca C/Fonseca 2. 37002, Salamanca - España Tel.: +34 923 29 46 36 www.americo.usal.es

Prof.^a Dra. D.^a Cristina Rivas Pérez Tel.: +34 923 29 45 00 Ext: 3336 iberoame@usal.es | crisrivas@usal.es

UNIVERSITY INSTITUTE OF MEDIEVAL AND RENAISSANCE STUDIES AND DIGITAL HUMANITIES



Casa Dorado Montero Paseo Rector Esperabé 47. 37008, Salamanca - España Tel.: +34 923 29 46 25 Ext.: 3058 http://iemyr.usal.es

Prof. Dr. D. Pedro Manuel Cátedra García Tel.: +34 923 29 45 00 Ext.: 4565 catedra@usal.es | iemyrhd@usal.es

UNIVERSITY INSTITUTE OF INVESTIGATION IN ART: TECHNOLOGICAL AND COMMUNICATION INNOVATION



Edificio I+D+i C/Espejo 12. 37007, Salamanca Tel.: +34 923 29 46 20 Ext.: 3225 http://ata.usal.es

Prof.^a Dra. D.^a Úrsula Martín Asensio Tel.: +34 923 29 45 00 Ext.: 4755 / 3225 ursulamartin@usal.es

UNIVERSITY INSTITUTE OF SCIENCE AND TECHNOLOGY STUDIES



Edificio I+D+i C/Espejo 12. 37007, Salamanca Tel.: +34 923 29 48 34 **www.ecyt.usal.es**

Prof:^a Dr:^a D:^a Ana Cuevas Badallo Tel.: +34 923 29 48 34 ecyt@usal.es

A.3.2 Academic year

The academic year is organized into 2 semesters. The first semester begins in September and ends in February; the second semester begins in February and ends in June. Subjects may be semester-long or year-long and exams are held at the end of each semester.

To see the Academic Calendar, go to: https://www.usal.es/calendario-academico-usal



A.3.3 Study plans

• Students may only choose among subjects included in the official degree study plans taught in the different Centres of the University of Salamanca, always respecting both the limitations established in each centre and the conditions of the corresponding mobility programme.

• Students should make sure the subjects they choose are taught during their period of stay in Salamanca: first semester, second semester or full academic year.

• Students may also consult the Academic Handbook Of the Centre in which they wish to study. This handbook provides information on subjects, time-tables, exam dates, professors' names, etc.



A.3.4 Student card

After having formalized the registration at the University of Salamanca, all scholarship holders will receive instructions to obtain the student card.





We will inform you by email about the student card.

College and University Residences

Historic Campus

- 1 Historic Building of the University of Salamanca
- 2 Casa-Museo Unamuno
- 3 Escuelas Menores of the University of Salamanca
- 4 Chancellor's Office of the University of Salamanca
- 5 Bedel House
- 6 Faculty of Translation and Information Sciencie
- 7 Aulario de San Isidro
- 8 Faculty fo Language & Literature (Anaya Palace)
- 9 Juan de la Encina Building
- 10 Faculty of Geography and History
- 11 Departament of English Philology
- 12 Physical Education and Sports Service
- 13 Cursos Internacionales
- 14 Santa María de los Ángeles Library
- 15 Abraham Zacut Library
- 16 Faculty of Sciences (Physical section)
- 17 Faculty of Mathematics
- 18 Faculty of Sciences and Faculty of Chemical Sciences
- 19 Casas del Parque
- 20 Peñuelas de San Blas Building
- 21 Multiusos I+D+i Building
- 22 Arzobispo de Fonseca College
- 23 General Foundation of the University of Salamanca
- 24 Estudios Brasileños Centre

Unamuno Campus

- 25 Faculty of Nursing & Physiotheraphy
- 26 Faculty of Biology
- 27 Dioscórides Building
- 28 Centro de Investigación del Cáncer
- 29 Faculty of Pharmacy
- 30 Faculty fo Medicine
- 31 Miguel de Unamuno Sports Center
- 32 Dental Clinic
- 33 FES Building
- 34 Faculty fo Social Sciences Faculty of Economics and Business Administration Faculty of Philosophy
- 35 Casa del Estudiante
- 36 Francisco de Vitoria Library
- 37 Faculty of Law

Canalejas Campus

- 38 Faculty of Education
- 39 Solís Building
- 40 Europa Building

Ciudad Jardín Campus

- 41 Faculty of Fine Arts
- 42 Faculty of Psychology

Other

- 43 Faculty of Agricultural and Environment Sciences
- 44 Institute of Functional Biology and Genomics
- 45 Institute of Neurosciences of Castilla y León 46 Centro Internacional del Español

CIUDAD JARDÍN CAMPUS

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SAN BARTOLOMÉ COLLEG UNAMUNO CAMPUS CUENCA COLLEGE COLEGIO DE O

HISTORIC CAMPUS

HERNÁN CORTÉS COLLEGE

🚈 FRAY LUIS DE LEÓN COI

SALAS BAJAS SPORTS FACILITIES

CAMPUS CANALEJAS

A.4 University services

CURSOS INTERNACIONALES



UNIVERSITY GUIDANCE OFFICE



The Guidance Office (SPIO) offers information, guidance and assessment in different fields and matters:

- · General information about the University.
- \cdot Accommodation: Updated lists of flats and rooms to rent can be found on the web page.
- · Conversational exchange in foreign languages among members of the university community through its website. · Guidance in the area of educational psychology.

Casa del Bedel

Benedicto XVI, 22, Bajo. 37008 Salamanca - España

Tel.: +34 923 29 46 48 Horario: de lunes a viernes de 9:00 a 14:00 h.

informacion@usal.es

http://spio.usal.es



SOCIAL AFFAIRS SERVICE



The Social Affairs Service (SAS) has the following support units for the university community:

- · Social Support Unit.
- \cdot Diversity and Inclusion Attention Unit.
- · Voluntary Work Unit.
- Psychological Assistance and psychiatric Units.

Patio de Escuelas 3-6. 37008 Salamanca - España Tel.: +34 923 29 45 00 Ext.: 3083

sas@usal.es

http://sas.usal.es



DINING AND RESIDENCE HALLS



The University of Salamanca has six University Residence Halls with single and double rooms, as well as five university dining halls.

Fonseca 4. 37002 Salamanca - España

Tel.: +34 923 29 45 50 | Fax: +34 923 29 46 45

colegios@usal.es

http://usal.es/colegios-residencias



LIBRARIES



The University of Salamanca has a General Historical Library. It is the main university library in Europe, founded by King Alphonse X in 1254. This Library has a reading room for researchers:

http://bibliotecahistorica.usal.es

The University of Salamanca has an extensive network of libraries:

http://bibliotecas.usal.es

* A student card is necessary to access these libraries.



INTERNET ACCESS



After registration, the student receives instructions and keys to access the different University computer services: e-mail account, access to the wifi, virtual campus "Studium", etc...

The University of Salamanca has a computer network distributed among the different Centres:

https://sicpd.usal.es/pages/viewpage.action?pageId=12812641

*A student card is necessary to access computer rooms and opening an e-mail account.

PHYSICAL EDUCATION AND SPORTS SERVICE



This Office is in charge of organizing and offering physical fitness and sports activities for general training, recreation, and/or competition.

At this Office you can obtain information about a wide range of programmed sports activities.

Plaza San Bartolomé 1. 37008 Salamanca - España Tel.: +34 923 29 44 19

serv.efyd@usal.es https://deportes.usal.es



CULTURAL ACTIVITIES SERVICE



Each semester this Office organizes a program of cultural activities that is available at its office or on its website. The program includes music, theatre, dance, lectures, exhibitions, etc., as well as courses in these areas.

The University's different music groups pertain to this Office: Big Band, Choirs, Baroque Orchestra, Tunas, etc

Hospedería Fonseca Fonseca 2, 2ª planta. 37002 Salamanca - España Tel.: +34 923 29 44 80

cultural@usal.es

http://sac.usal.es



GREEN OFFICE



The Green Office manages:

- · Bicycle Ioan (USALaBICI).
- \cdot Environmental dissemination events.
- · Environmental volunteer projects.
- \cdot Courses, campaigns and environmental awareness actions.

Patio de Escuelas 1, planta baja. 37008 Salamanca - España

Tel.: +34 923 29 45 00 Ext.: 1269/1250

oficinaverde@usal.es

https://oficinaverde.usal.es



SCIENTIFIC CULTURE AND INNOVATION UNIT



The UCC+i organizes events and calls whose main participants are members of the university community (students, teachers, researchers and administrative staff) in content generation aimed at all types of public.

Edificio I+D+i Calle Espejo 2. 37007 Salamanca - España Tel.: +34 923 29 45 50 Ext: 3025

ucci@usal.es https://culturacientifica.usal.es





B.1 Erasmus program

B.1.1.- Admision

- 1.1.1.- Who can participate
- 1.1.2.- Selection by the home university
- 1.1.3.- Nomination
- 1.1.4.- Application documents
- 1.1.5.- Health and mobility insurance

B.1.2.- Preparring your stay

- 1.2.1.- Learning Agreement
- 1.2.2.- Accommodation and other practical information
- 1.2.3.- Spanish course for Erasmus

B.1.3.- Starting out at the University of Salamanca

Tel.: +34 666 598622 +34 677 522576 erasmus-in@usal.es http://rel-int.usal.es

B.1.1 Admission

The University of Salamanca participates in the Erasmus Program, which is a program of European Community Action in the sphere of university student mobility, and maintains inter-institutional agreements with a large number of European institutions of higher education.

1.1.1. Who the Program is for

This program allows selected students from European universities holding inter-institutional agreements with the University of Salamanca to study for a full academic year or a semester at the University of Salamanca.

1.1.2. Selection at the home university

Students must not apply directly for admission to the University of Salamanca. The office of international relations or mobility office at the home university is in charge of sending the list of students selected for the Erasmus program each academic year to the Office of International Relations of the University of Salamanca.

1.1.3. Nomination

E-mail: erasmus-in@usal.es

The home university must send a list of their Erasmus nominees to the Office of International Relations, including the following information:

- Name(s) and surname(s) of the students.
- E-mail address.
- Area of study.
- Period of study in Salamanca.
- Study level (Undergraduate, Master, Doctorate).

The deadline for sending the list is July, 1st, 2024 (for all applicants).

Nominations must conform to the terms of each Erasmus agreement concerning the area of study, study level and the number of students. Any change to these conditions must have the prior approval of the University of Salamanca.

1.1.4. Application documents

Students duly nominated by their home institution must complete the on-line Erasmus Application Form, print it and send it by email to the International Relations Office (*erasmus-in@usal.es*), together with a recent passport-size photograph and a copy of the ID document or passport. The on-line Erasmus Application Form is available on our web site: https://rel-int.usal.es/es/module-variations/estudiantes-extranjeros/becaserasmus-de-estudios The deadline for receiving applications is July, 1th 2024.

Following the correct reception of the application form, students will be sent an acceptance letter to be presented at the corresponding centre of the University of Salamanca when registering.

1.1.5. Health and mobility insurances

• All Erasmus students must take out the **mobility insurance of the University of Salamanca**, regardless the requirements of the student's home institution on this regard. This insurance policy shall be signed up by each student directly via the website.

• Detailed instructions on hiring this insurance will be sent prior to the student's trip.

• Health Care: Students from the EU, EFTA and Switzerland are entitled to medical care in the medical centres and hospitals that form part of or have agreements with the Spanish National Health System (Seguridad Social). Students must apply for the European Health Card (EIHC) at the health service offices in their country of origin (GHIC for UK students or A/T11 for Turkish students). Foreign students from other countries than the above-mentioned or who are not covered by national health plans must have private health insurance.

A proof of having taken out both insurances will be a mandatory requirement in order to formalise the inscription at the University of Salamanca and receive the student card (which allows access to University services, such as libraries, computer rooms or the University digital platform).

Students must send, before their arrival in Salamanca, a copy of both documents either by e-mail to the International Relations Office (*erasmus-in@usal.es*).



B.1.2 Preparing your stay

1.2.1. Contrato de Estudios (Learning Agreement)

The University of Salamanca is connected with the EWP-network and accepts **Online Learning Agreements**. The OLA/ Learning Agreement must be sent for approval and signature to the corresponding International Departmental Coordinator in Salamanca.

Please do not send Learning Agreements to the International Relations Office; they will not be attended or redirected.

1.2.2. Accommodation and other practical information

he Office of International Relations of the University of Salamanca does not find accommodation for students. The students themselves should look after this, in accordance with their personal preferences. *Information on student accommodation can be found in Section A.2.2 of the General Part of this brochure (page 10).

1.2.3. Spanish course for Erasmus students

The language of instruction at our institution is Spanish. Students must have sufficient Spanish skills before coming in order to be able to follow lectures. A minimum level of B1 is recommended, although no certificate is required. The University of Salamanca offers, at the beginning of each semester (October and February/March) an intensive course of Spanish language whose aim is to consolidate and improve the Spanish language proficiency. The course is 3 weeks long and has a total of 30 class hours, distributed in 2 hours a day, from Monday to Friday. Students must py 200 € for course materials and linguistic consulting.

Students will receive by email the information regarding registration (deadline, instructions, etc.).

Once enrolled, students will be given a placement test to determine their level of Spanish in order to organize the different groups. At the end of the course, the students will receive a certificate of attendance if they have attended at least 90% of the classes.

More detailed information about this course (updated fees, dates of the courses and timetables) is available on the website: https://ci.usal.es/erasmus



CURSOS INTERNACIONALES

Plaza Fray Luis de León 1-8. 37008, Salamanca - España Tel.: +34 923 29 44 18 http://corintio.usal.es internat@usal.es Open: Mornings: from 9 to 14 . Monday-Friday.

Afternoons: from 16 to 18:30. Monday-Thursday.

B.1.3 Starting out at the University of Salamanca

Below is a list of steps to follow when you first arrive in Salamanca:

1. International Coordinator at the Centre.

Students must contact the International Coordinator at their Centre in Salamanca for any Erasmus document: signature of arrival and stay certificates and Learning Agreement, choice of subjects and enrolment. Any academic questions should also be addressed to them <u>(see the list of International Coordinators on pages 14-21)</u>.

2. Enrolment in the University of Salamanca

After speaking to the Coordinator, you should go to the Registry Office of the Centre (Secretaría) to enrol, after which you will be given a receipt. Any certificate you may need can also be obtained there. Any change in address, e-mail or telephone number during your stay in Salamanca must be reported to the Administration of the Centre and to the Office of International Relations.

We will inform you by email about your student card.

3. Certificates

When your period of stay is over, you must ask the International Coordinator at your Centre to sign your stay certificate. Once the examination period is ended, the Registry Office of your Centre will send your transcrip of records to your home university.



B.2 Exchange program

B.2.1.- Mobility procedure

- 2.1.1.- Selecction at the home university
- 2.1.2.- Who the program is addressed to
- 2.1.3.- Paperwork and deadlines
- 2.1.4.- Admission procedure

B.2.2.- Preparing your stay

- 2.2.1.- Documents you must bring with you
 - 2.2.2.- Accommodation and other practical information
 - 2.2.3.- Spanish course fot Full Academic Year
 - and Semester Exchange Grant Students

B.2.3.- Starting at University of Salamanca

Tel.: +34 663 039276 +34 663 039370 intercambio-in@usal.es http://rel-int.usal.es

IFICIO DIOSCÓRIDES

FACULIAD DE B

FACULTY OF BIOLOGY

DA

EFINHA B

B.2.1 Mobility procedure

The University of Salamanca has agreements with specific conditions with universities all over the world within the framework of the Exchange Grant with Foreign Universities Program. Below is a list of the universities participating in this Program during the 2024-2025 academic year.



ONORTH AMERICA

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CANADA

- \cdot Queen's University
- \cdot University of British Columbia
- · Université de Montréal
- · Universite de Quebec Trois Rivières
- · University of Toronto

UNITED STATES

- Appalachian State University
- Bellarmine University
- · California State University (Long Beach)
- \cdot Connecticut Central State University
- \cdot State University of New York College at Cortland
- Ferris State University
- James Madison University
- \cdot Southeast Louissiana University
- \cdot University of New Mexico
- \cdot University of North Carolina at Greensboro
- Pittsburg State University

Q) LATIN AMERICA

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ARGENTINA

- · Universidad Argentina de la Empresa
- \cdot Universidad de Belgrano
- · Universidad Nacional del Sur
- · Pontificia Universidad Católica Argentina
- · Universidad Nacional del Chaco Austral

BRAZIL

- \cdot Pontificia Universidade Católica de Rio de Janeiro
- · Universidade Federal do Estado do Rio de Janeiro
- · Universidade de Brasilia
- · Universidade Federal de Minas Gerais
- Universidade de São Paulo

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CHILE

- \cdot Universidad de los Chile
- \cdot Universidad de los Andes
- \cdot Pontificia Universidad Católica de Chile
- \cdot Universidad Diego Portales

COLOMBIA

- \cdot Universidad de los Andes
- \cdot Universidad Nacional de Colombia
- · Universidad del Rosario
- \cdot Corporación Escuela de Artes y Letras

MEXICO

- · Benemérita Universidad Autónoma de Puebla
- · Universidad de las Américas Puebla
- · Universidad Iberoamericana Ciudad de México
- · Universidad Nacional Autónoma de México
- Instituto Tecnológico de Estudios Superiores de Monterrey

- PERU
 - \cdot UTEC Universidad de Ingeniería y Tecnología

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PUERTO RICO · Universidad de Puerto Rico (Río Piedras)

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URUGUAY

- · Universidad de la República
- ORT Universidad




SOUTH KOREA · Seoul National University

- Hankuk University of Foreign Studies
- · Dankook University
- Korea University
- Kyunghee University

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- **TAIWAN**
- National Taiwan University

CHINA

· Universidad de Asuntos Exteriores de China CFAU

JAPAN

- · Aoyama Gakuin University
- · Chiba University
- · Doshisha University • Ferris University
- Gifu University
- · Hiroshima Shudo University
- Kanagawa University
- Kanazawa University
- · Kansai Gaidai University
- Keio University

INDIA

· O.P. Jindal Global University

- Kobe City University of Foreign Studies
- Takushoku University
- Tohoku University
- Tokai University
- Kokugakuin University
- Kyoto University
- of Foreing Studies
- Meiji University Nanzan University
- Nihon University
- Rikkyo University
- Sophia University
- Tokyo University of Foreign Studies
- University of Tsukuba
- Tsuru University
- · Waseda University
- · Yamagata University

EUROPE

GERMANY

- Universität zu Köln
- Ruprecht-Karls-Universität Heidelberg
- Universität München
- Bayerische Julius-Maximilians -Universität Würzburg

BELGIUM

· Haute École de Bruxelles - ISTI

FRANCE

- · Université de Caen
- Institut d´Études Politiques de Paris



· Università per Stranieri di Perugia · Scuola Normale Superiore di Pisa

OCEANIA



 \cdot University of Melbourne



NEW ZEALAND

· University of Auckland

2.1.1. Selection at the home university

Students must not apply directly for admission to the University of Salamanca. The office in charge of international relations or mobility at their home university is in charge of sending the list of students selected to participate in the mobility to the Office of International Relations of the University of Salamanca, the selected students name and surname, passport number, e-mail, the length of their stay and their study area.

2.1.2. Who the program is addressed to

This program comprises two types of exchange grants:

• Exchange grants for a semester or for the whole academic year:

Selected students can study for a period of a semester or a complete academic year at the University of Salamanca.

• Summer study grants:

Selected students can take a 2 to 4-week Spanish course with three hours of class daily in July or August. Should ask in their home university about the specific conditions under which they are participating in this program.

2.1.3. Paperwork and deadlines

EXCHANGE GRANT FOR FULL ACADEMIC YEAR OR SEMESTER

- Students selected by their home university will receive an email with a link to an application form that they must fill out.
- In order to receive the acceptance letter, students have to send by email to *intercambio-in@usal.es* the following documents:
 - Passport, or valid national I.D. card
 - Compulsory insurance
- The online application form is essential for participating in this programme.

The deadlines for sending these application forms are:

- Full Year (September June): From February 10th to May 31st.
- First Semester (September January): From February 10th to May 31st.
- Second Semester (January June): From June 1st to November 15th.

BECAS DE ESTUDIO DURANTE EL VERANO

- Students selected by their home university will receive an email with a link to an application form that they must fill out.
- The deadline for sending this form is before 31, May 2024.

Summer Exchange Students are not requested to subscribe the Insurance because it is included in their Summer Courses managed by Cursos Internacionales.

2.1.4. Admission procedure

The acceptance letters so that students can apply for their study visa will be sent by the International Relations Service to the students and to their home university.

B.2.2 Preparing your stay

2.2.1. Documents that students should bring to USAL

- **Passport, or valid national I.D. card.** Once in Salamanca, you should use the same document for identification and enrolment.
- Letter of acceptance from the University of Salamanca which they have to show at the secretary of the center in which they will have to enroll.
- Documents for compulsory health and repatriation insurance of the University of Salamanca.
- Student visa (only for non-EU students).
- All foreign students who participate in international mobility programs are required to acquire mobility. insurance policy established by the University of Salamanca, regardless of the requirements of your own university in this matter.
- Each student must also verify in his or her own country all obligations and/or conditions related to medical care in Spain.

2.2.2. Accommodation and other practical information

EXCHANGE GRANTS FOR FULL ACADEMIC YEAR OR SEMESTER

The Office of International Relations of the University of Salamanca will help you as much as possible to find accommodation. You must find out at your own university about the specific conditions of the agreement signed between your university and the University of Salamanca in this sense.

All students who are going to reside in University Residence Halls must make a security deposit, which should be paid as soon as they are notified of acceptance. This deposit will be returned at the end of the stay if no damage has been done to the installations or material of the Residence Hall in question. If the student leaves the residence hall before the end of the period established, the deposit will not be returned.

*Information on student accommodation can be found in Section A.2.2 of the General Part of this brochure (page 10).

SUMMER STUDY GRANTS

Depending on the specific conditions of each agreement, the University of Salamanca will cover the costs established in each case.

2.2.3. Spanish course for full academic year and semester exchange grant students

The University of Salamanca offers an Intensive Course in Spanish (https://ci.usal.es/erasmus/) to all students holding an exchange grant who wish to take it. Classes are held for two hours a day for three weeks.

This is a pre-registration only. Students must then formally enrol in the Spanish Course in the International Courses Office and pay 200 euros.

Students who wish to take this course in September should be aware that if that course is full they can enrol for the courses taking place in October or November. Once enrolled, the students are given a placement test in order to organize the different groups according to language level. **Upon completion of the course, the student will receive a certificate if he/she has attended at least 90% of the classes.**

CURSOS INTERNACIONALES

Plaza Fray Luis de León 1-8. 37008, Salamanca - Spain.

Open: Mornings: from 9 to 14 h. Monday-Friday. Afternoons: from 16 to 18:30 Monday-Thursday. Tel.: +34 923 29 44 18 http://corintio.usal.es internat@usal.es



B.2.3 Starting out at University of Salamanca

Below is a list of steps to follow when you first arrive in Salamanca:

1. International Coordinator of the Centre

Students must contact the International Coordinator at their Centre in Salamanca for any document: signature of arrival and stay certificates and Learning Agreement, choice of subjects and enrolment. Any academic questions should also be addressed to them (see the list of International Coordinators on pages 14-21).

2. Enrolment in the University of Salamanca

After speaking to the Coordinator, you should go to the Registry Office of the Centre (Secretaría) to enrol, after which you will be given a receipt. Any certificate you may need can also be obtained there. Any change in address, e-mail or telephone number during your stay in Salamanca must be reported to the Administration of the Centre and to the Office of International Relations.

3. Certificates

When your period of stay is over, you must ask the International Coordinator at your Centre if you need to sign your stay certificate. Once the examination period is ended, you must go to the Registry Office of your Centre and request to send your transcript of records to your home university.

SUMMER STUDY GRANTS

In the first place, you should go to the University Residence Hall that has been indicated to you. Then you should go to the Cursos Internacionales Office to register your arrival. Finally, you should go to the course at the time and place indicated to begin the course.

B.3 Agreements

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B.3.1.- Mobility procedure

- 3.1.1.- Who the program is addressed to
- 3.1.2.- Selecction at the home university
- 3.1.3.- Paperwork and deadlines
- 3.1.4.- Admission procedure

B.3.2.- Preparing your stay

- 3.2.1.- Academic information
- 3.2.2.- Practical information
 - Documents ypu must bring with you

B.3.3.- Starting out at University of Salamanca

3.3.1.- Enrolment at the Universoty of Salamanca. Personalized Student Learning Plan (PCI)



B.3.1 Mobility procedure

The University of Salamanca fosters the mobility of international undergraduate students within the framework of the agreements signed with other institutions. These students can construct their own program of studies by choosing from the subjects included in official degree programs.

3.1.1. Who program is addressed to

Undergraduate students enrolled in an institution of higher education with which the University of Salamanca has a Collaboration Agreement in force and who have sufficient fluency in Spanish to be able to follow classes. A minimum level of B1 is recommended. Grants for foreign students are not available.

3.1.2. Selection at the home university

Students must not apply directly for admission to the University of Salamanca. The office in charge of international relations or mobility at the home university is in charge of sending the list of students selected to participate in the mobility to the Office of International Relations and Cooperation of the University of Salamanca.

VNiVERSiDAD D SALAMANCA Servicio de Relaciones Internacionales

CASA DEL BEDEL. Benedicto XVI 22, 1ª planta. 37008, Salamanca - España

http://rel-int.usal.es

Extension of the stay period must be requested by the home university in a letter to the University of Salamanca two months before the start of the semester for which the request is being made. The University of Salamanca may accept or reject that request depending on the space available in the degree course in question.

In all cases the students must fulfill the requirements established by the prevailing legislation regarding student visas in order to extend their stay (see section A.2.1 of the General Part, page 9).

3.1.3. Paperwork and deadlines

Students should not send any forms. The student's home university must send the following documents scanned to the Office of International Relations:

- A list of students indicating the duration of their stay and the area of study.
- Application form signed by the student with two photographs, 3 cm wide x 3.5 cm high, after having registered the application online according to the instructions on the website:

 $\texttt{http://rel-int.usal.es} \rightarrow \texttt{`Programas''} \rightarrow \texttt{`Programa} \text{ de Movilidad de estudiantes en el marco de Convenios''}$

The online application is essential for participating in this programme.

- Academic transcript, that is, a list of university subjects taken and the corresponding grades.
- Photocopy of the student's passport or national identity card.
- A copy of the insurance purchased by the student.

*DEADLINES FOR SENDING THESE DOCUMENTS:

- Before 31 May, 2024: for students coming for the first semester or the full academic year.
- Before 30 October, 2024: for students coming for the second semester.

Applications that arrive past the due date or those that have not been registered on line will not be processed.

3.1.4. Admission procedure

No students will be admitted to the following degree courses: Nursing, Physical Therapy, Medicine or Dentistry. Also, places are limited in Audiovisual Communication; in this program students will be admitted according to the order in which their applications have been received until the limit established by the Faculty of Social Sciences is reached.

The Office of International Relations will send by mail a letter of acceptance to the students' home university so that they can apply for their student visa. The original letter will be sent only at the request of the university. For more information, write to: *movconvenios@usal.es*



B.3.2 Preparing your stay

3.2.1. Información académica. Planes de estudio

• The choice of subjects that the student makes on the application form is provisional and conditioned

- by the availability of the subjects during the student's study period at the University of Salamanca (see available subjects and number of places at https://matriculaccii.usal.es/consultapci).
- Students will find information about subjects, timetables, exam dates, professors, etc. in the tab "guía académica" of every degree program (www.usal.es/grados).
- Enrolment is done online (see A.3 in page 13 and following).

3.2.2. Practical information

DOCUMENTS YOU SHOULD BRING WITH YOU

- National identity card, or current passport in the case of non-EU citizens.
- · Letter of acceptance sent by the University of Salamanca.
- Compulsory insurance purchased.

Note: The Office of International Relations of the University of Salamanca will send the student's letter of acceptance to his/her home university. With this letter they can obtain the necessary student visa (see section A.2.1.1. of the general part, page 9).

ACCOMMODATION AND OTHER PRACTICAL INFORMATION

The Office of International Relations of the University of Salamanca does not find accommodation for students. The students themselves should look after this, in accordance with their personal preferences. Information on student accommodation can be found in section A.2.2 of the general part of this brochure, page 10).



B.3.3 Starting out at University of Salamanca

3.3.1. Enrolment. Personalized Student Learning Plan (PCI)

1. HOW TO ENROL

All students in the agreement program must enrol in the Personalized Student Learning Plan (PCI): https://ci.usal.es/pci/index.php

The students do not need to pre-register through the PCI. The Administration Office of International Courses will send you by email your University of Salamanca ID (identity) and some instuctions to formalize your registration.



SECRETARÍA CURSOS INTERNACIONALES

Plaza Fray Luis de León 1-8. 37008, Salamanca - España Tel.: +34 923 29 44 18 Fax: +34 923 29 45 04

https://cursosinternacionales.usal.es

internat@usal.es | programa.pci@usal.es

Open: Mornings: from 9 to 14 . Monday-Friday and Afternoons: from 16 to 18:30. Monday- Thursday. All administrative questions relating to enrolment should be addressed to this office: payment of fees, course cards, certificates, grades, etc.

2. ENROLMENT CONDITIONS

• **Students can enrol in a minimum of 2 and a maximum of 6 subjects each semester.** They must be subjects included in the study plans of official degree programs offered at the University of Salamanca.

- In some subjects, due to their practical nature, only a limited number of students may enrol. In these cases the University of Salamanca reserves the right to admission. For more information, contact International Courses programa.pci@usal.es
- There is a period to request an exchange or an elimination of the chosen courses. After that period of time no further changes will be accepted on any of the chosen courses.
- Students selected for a semester stay must enrol in semester-long subjects only.
- Enrolment in year-long subjects should be done at the beginning of the academic year, i.e. September.

• Students must take the exams on the dates set out in the academic handbook of the degree program at which they are attending classes. If a student wishes to take the re-take exam on the date specified, he or she must make a written request to the International Courses Office. This exam date cannot be brought forward for any reason.

3. ENROLMENT PERIODS

- · Year-long and first semester subjects: enrolment in July/August, 2024.
- Second semester subjects: enrolment in December 2024/January, 2025.

Students should plan to arrive in Salamanca early enough before classes begin to get settled in and complete all the paperwork needed for enrolment in the period stipulated by International Courses.

4. ENROLMENT FEE

Enrolment fees refer to the cost of registering for the subjects chosen by the student and give the student the right to attend class, to be evaluated by the corresponding professor, to obtain an academic certificate listing the grades obtained and to make use of the installations of the University of Salamanca: libraries, computer rooms, etc.

The amount of the fees will depend on the total number of credits assigned to the subjects chosen, plus general administration costs. The International Courses office updates the cost of credits and administration fees every academic year.

5. STUDENT CARD

Once you have registered, the Office of International Courses will inform you by email about the procedure to get your student card.

6. CERTIFICATES

After exams have been taken the students will be given a personalized certificate of their studies listing the subjects taken, the grades obtained and the number of credits received (transcript). This certificate should be requested at the Office of International Courses before they return home.

In no case will the subjects students take under the auspices of the Personalized Student Learning Plan (PCI) be considered as leading to an official university degree from the University of Salamanca. However, the studies carried out can be recognized by the student's home university according to its own criteria.



Information for international students 2024-2025

INTERNATIONAL RELATIONS SERVICE

REL-INT.USAL.ES

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