

Carl von Ossietzky
**Universität
Oldenburg**

BIS
Bibliotheks- und
Informationssystem

Getting started in BIS

A Do-it-yourself Tour
through the Library





Welcome to the University Library

Are you new to the university library? This brochure takes you on a tour through the library. There are 14 stations. Follow the dotted lines on the maps and learn about the library and information system of the University of Oldenburg.

The university library holds more than 1.4 million books as well as electronic resources on a wide range of subjects.

Have fun
Your library team

Please find our current
opening hours and services
on our website: www.uol.de/bis



Map legend

-  Station
-  Substation
-  Tour path through the library
-  Information for university members
-  Information for external visitors
-  Stairs

1 Entrance area

In the entrance area, library staff will assist you with

- a borrowing and returning books at the circulation desk,
- b your registration as a library user (identity card, 5 €),
the activation of the CampusCard
- c at the registration/user services counter,
questions about library use and research
at the central information desk,
- d all questions about PC software, printers and
WiFi at the IT Help Desk.

2 Add credit and pay fees and fines

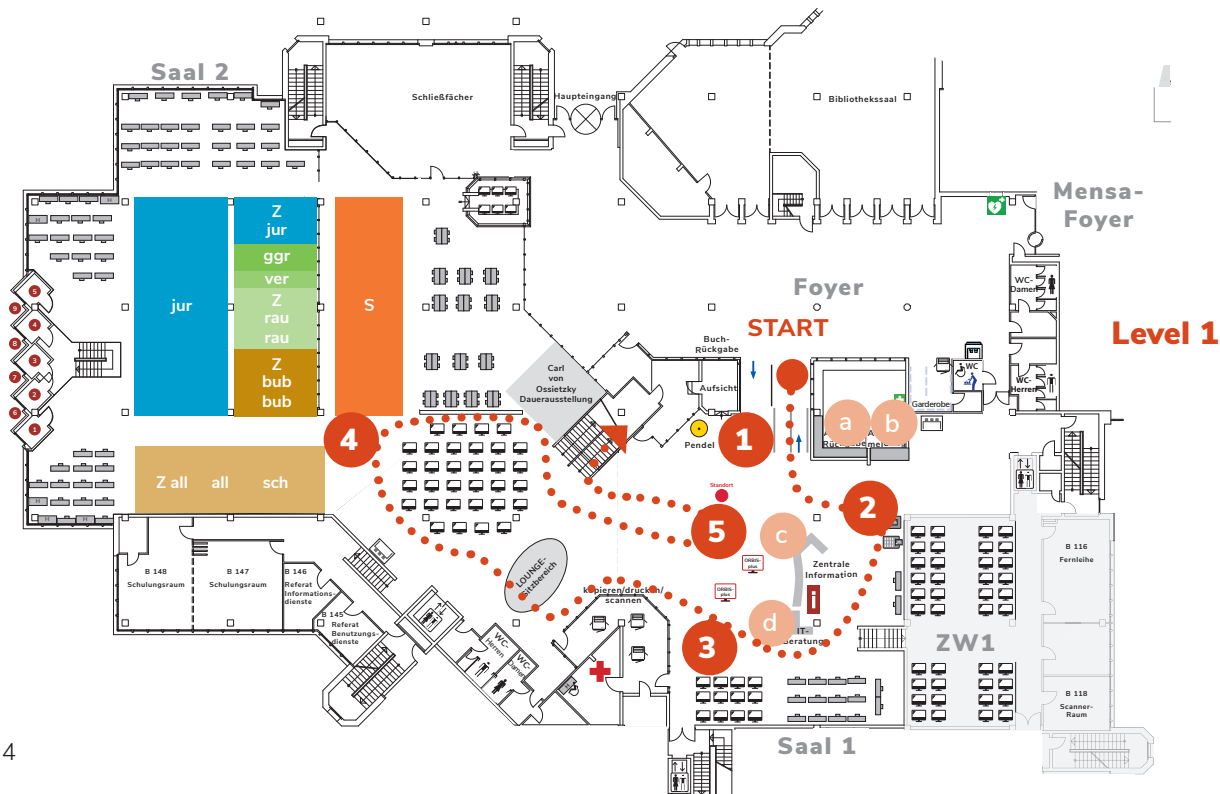
At this terminal credit can be added to the CampusCard/ library card, which can be also used to pay fees at the adjacent payment terminal.

3 Multifunction printers/book scanners

On each library level you can find multifunctional devices to print, copy and scan using your CampusCard/library card are available. Special book scanners facilitate the scanning of book pages, you can use them with an USB-Stick

4 Textbook Collection

Textbooks and study guides are marked with an "S" before the call number and can be borrowed for 14 days. This basic literature offers a good first introduction to many topics.



5 ORBISplus

Use these workstations to search our portal ORBISplus and find the location information (call number) for our books and journals as well as an overview of our electronic resources (e.g. e-books and articles as well as databases).

- Select a library
- Online registration form and log in to your library account
- Filter to refine your results
- Additional functions like e-shelf and citation options.

ORBISplus can also be accessed from home.

Exercise 1



Research any topic in ORBISplus and write down the location information, the so-called call number, of one book. You will need it at the end of this tour. Make sure that the book has the status "Available".

UB, Zentralbibliothek Campus Haarentor - Ebene 3			
pae 001 a BL 7964,7			
Show Details			
1 - 1 of 1 Records			
BARCODE	POLICY	NOTE	STATUS
2211870X	Information on use after login		Available

Our holdings are sorted by subjects and within the subjects by topic. In this way, you can find books on your research subject close together. As the BIS is a so-called open-stack library, most of our holdings are freely accessible.

Books can usually be borrowed for 30 days, you can extend them in your Library account on ORBISplus.

ORBISplus

Oldenburgisches Regionales Bibliotheks- und Informationssystem
SUCHPORTAL

ALL LIBRARIES | UNIVERSITY LIBRARY | REGIONAL LIBRARY | JADE UOAS LIBRARIES

a

biogra* goethe



Default



ADVANCED SEARCH



All



Books



E-Books



Journals



E-Journals



Articles



Databases

Refine results

c

Sort by Relevance

Resource Type

E-Books (534)

Books (390)

Journals (1)

Articles (25,599)

Reviews (8,176)

Show More



0 selected PAGE 1 1-10 of 44,932 Results

1



BOOK
Goethes Weltansichten : auch eine Biographie
Wolf von Engelhardt
Weimar: Böhlau, 2007



d

2



Goethe - Begegnungen und Gespräche.
Johann Wolfgang von Goethe Angelika Reimann
Berlin : De Gruyter



2 versions of this record exist. See all versions >



6

Eating is not allowed on the other levels of the Library. However, it is allowed to bring beverages into the Library in closable bottles or cups.

7

Individual workstations (some height-adjustable) with and without PCs are available on all levels. In addition, on each level there are freely available workstations as well as rooms for groups. Some of the rooms can be booked by university members.

University students can also book a study cell or a book cart.

8

They are arranged separately on the respective subject levels and are sorted by a seminar code. Media from course reserves are not available for loan for the duration of the seminar.



9 MusicSpace

In the university library's MusicSpace, computer hardware and software for working with music-related materials are available to university members.

10 Journals

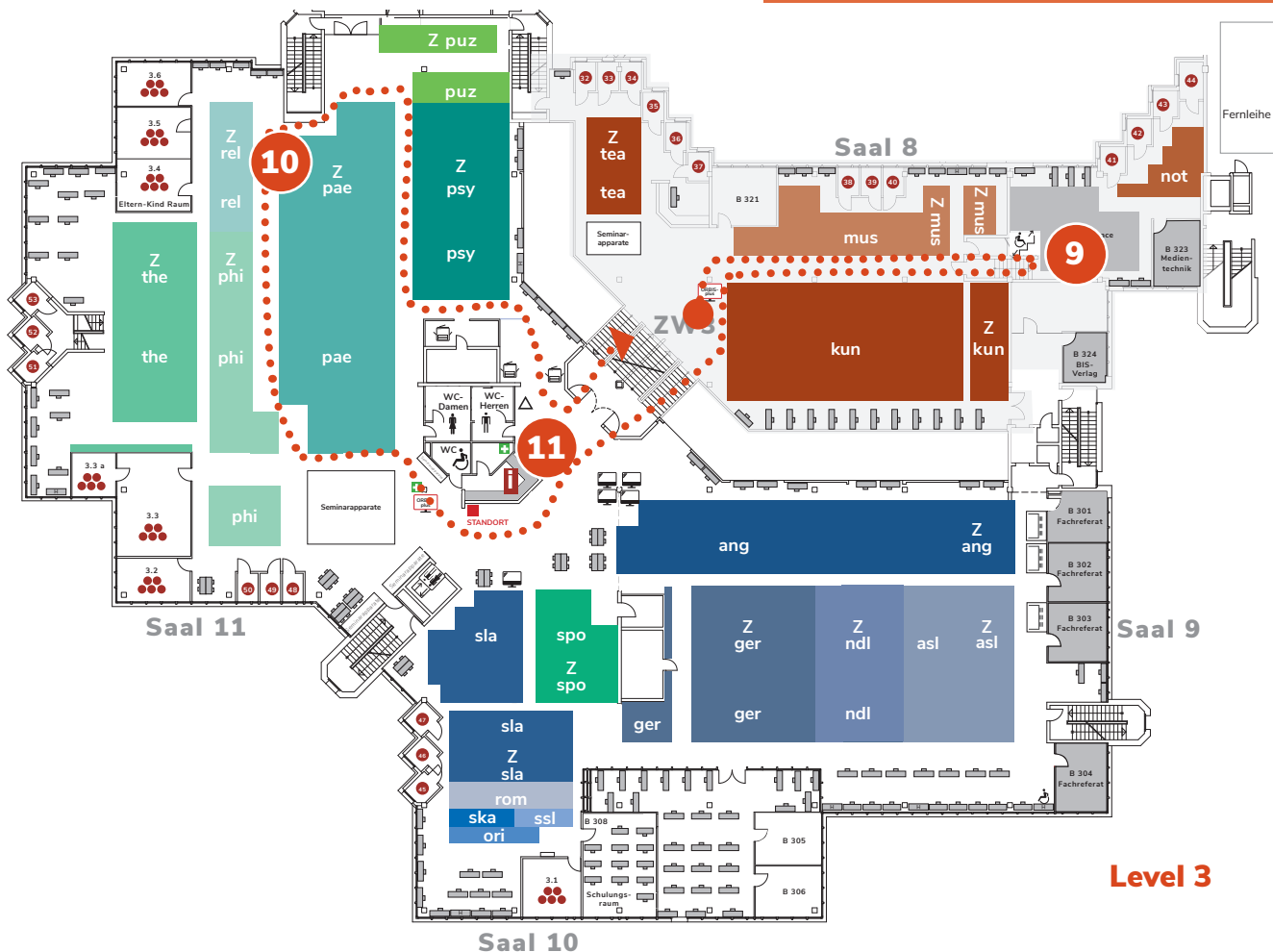
Journals are located near the reference books and are marked with the letter "Z" preceding their call number. They are not available for loan.

11 Subject information

If you have any questions, please contact the staff colleagues at the information desks or take a look at our online overview of the subject librarians.

The subject librarians on level 3 can procure new resources for you and help you with subject-specific research.

Info tools and training courses on research and literature management can be found on Stud.IP.



Level 3

12 Multimedia Centre and Learning Lab

The media library houses owns one of the most extensive collections of audiovisual media nationwide. The test collection for psychological test procedures is also located here.

Adjacent to the media library is the Learning Lab. In addition to trying out digital tools such as smartboards and VR glasses, workshops on podcast, video and audio editing techniques are also held there.

The current opening hours can be found on our homepage. Alternatively, you can reach us at bis-info@uol.de.

13 Media Technology and Production

Among other things, the media technology department is responsible for the lecture-hall equipment as well as for audio and video production.

University members can borrow camcorders, voice recorders and other equipment as well as transcription software (reservation required).



Exercise 2

Try to find the book you identified in exercise 1. Having problems? Get help on the next page.



14 Departmental Library on Wechloy Campus

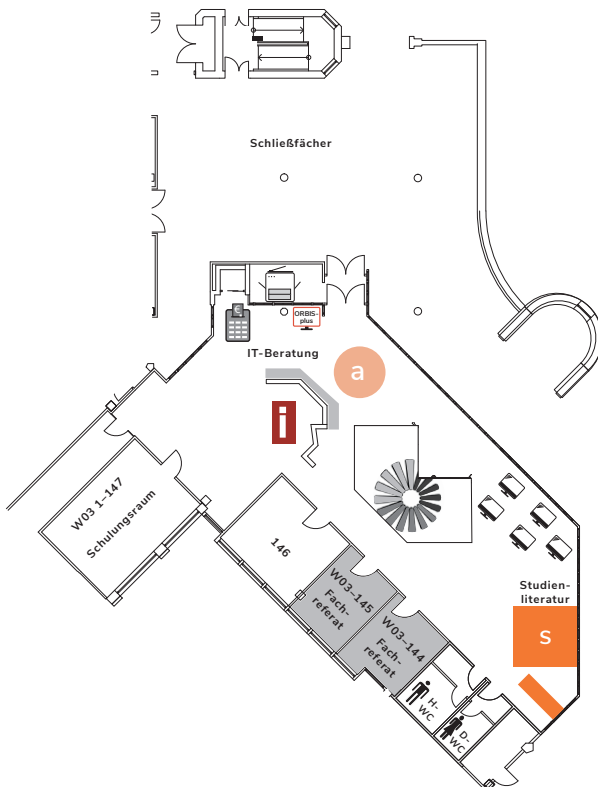
Some of the library's holdings on natural science are located in the departmental library on Wechloy Campus.



Books and journals of the departmental library are marked with a "4" preceding the call number and they can be borrowed for 14 days.

a 1st level

The information and circulation desk as well as the IT Help Desk are in the entrance area of the first level. The textbook collection and workstations with PCs are also located there.



b 2nd level

Take the spiral staircase to reach the second level, where you can find the books and journals of the departmental library as well as rooms for groups and further workstations.



FAQ – Short FAQ of the library

How do I find a book in the library?

CODE	Explanation
N	Status e.g. "N" = reference holdings (not available for loan)
jur	Subject code jur = Law (level 1, area 2) Each subject is in a specific area on a library level. Lists and overview maps on each level help you orient yourself.
021	Classification number 021=Method of law interpretation. Each book is assigned to a topic by number. Signs with ranges of numbers at the ends of the shelves help you find the right shelf.
DD 0760	Inventory number Each book is given a number, to help find it on the shelf.

How do I get media from a stack room or special location?

Log in to your library account to search for stack holdings in ORBISplus and order them via the Reservation/Request button.

For information on books from special locations use the button Location details.

How do I access media that are not listed in ORBISplus?

You have the options of:

- Submitting an acquisition suggestion.
(The responsible subject librarian checks whether an acquisition is possible.)
- Ordering media via interlibrary loan from another library (€ 1.50 per order).



How do I get electronic resources?

FULL TEXT

Full-text button

Link to the e-resource

FEEDBACK

Feedback button

Notify us of problems

University students, faculty or staff can access our electronic resources directly via the "Full text" button after logging in on a PC with the university ID. Off campus an authentication with the individual university ID is necessary after clicking on "Full text".

Users who are not university students, faculty or staff can use designated library computers to access electronic resources via the "Full text" button. Inquire at the Central Information desk for further information as well as log-in data. Access from home is not possible.

ORBISplus libraries

Library and Information System
Oldenburg University
Central Library Haarentor Campus
Uhlhornsweg 49–55
26129 Oldenburg
Tel.: +49 441-798 4444
Mail: bis-info@uol.de
www.uol.de/bis



Departmental library Campus Wechloy
Carl-von-Ossietzky-Straße 9–11
26129 Oldenburg
Tel.: +49 441-798 4053
Mail: bis-info@uol.de
www.uol.de/bis



Oldenburg Regional Library
Pferdemarkt 15
26121 Oldenburg
Tel.: +49 441-505018-0
Mail: lbo@lb-oldenburg.de
<https://www.lb-oldenburg.de/>



Jade UoaS Libraries
Ofener Straße 16/19
26121 Oldenburg
Tel.: +49 441 7708-3341
Mail: ausleihe-ol@jade-hs.de
[https://www.jade-hs.de/
unsere-hochschule/organisation/
zentrale-bereiche/hochschulbibliothek/](https://www.jade-hs.de/unsere-hochschule/organisation/zentrale-bereiche/hochschulbibliothek/)



Notes

